

## Personnel

**SUBJECT: STAFF: SEPARATION**

A teacher may be dismissed upon provision of at least sixty (60) days' notice and pay during the probationary period only upon the recommendation of the Superintendent and majority vote of the Board of Education in accordance with the Education Law.

The Board of Education shall expect any teacher desiring to terminate his/her services to provide the Board of Education with a minimum of thirty (30) days notice before the effective termination date.

When possible, a teacher shall make every effort to terminate employment at the end of the school year. Resignations must be in writing and include the effective date.

Education Law Sections 2509, 3012, 3019-a, and 3031

Adopted: 1/12/99