

Non-Instructional/Business  
Operations**SUBJECT: SANITATION SUPPLIES AND AVAILABILITY POLICY**

The Superintendent, working in conjunction with the administrative staff, will develop procedures which ensure that schools have adequate and appropriate sanitization supplies stationed in accessible areas for individuals to engage in frequent hand hygiene. Procedures shall require the appropriate and regular cleaning and sanitization of all facilities and grounds in accordance with proper COVID-19 public health guidance. Procedures will include provisions which ensure that facilities are supplied with appropriate cleaning and sanitization supplies, and staffed with adequate custodial personnel. Procedures will mandate that custodial staff are provided appropriate personal protective equipment for the work being undertaken. Procedures will require that all cleaning activities be appropriately logged and that records of the same are kept in accordance with guidance.

This policy will supersede and modify any existing policies regarding cleaning and sanitation. This policy will remain in effect for the duration of the state of emergency declared by the Governor of the State of New York as a result of the COVID-19 pandemic.

## NOTE:

Adopted: 08/05/2020