

Non-Instructional/ Business
Operations

SUBJECT: FACILITY REOPENING POLICY

The Superintendent, working in conjunction with the administrative staff, will develop procedures mandating that each facility submit a reopening plan for approval by the District prior to the resumption of normal operations. Procedures will be created which ensure that all physical spaces owned and operated by the District are modified and maintained to allow for maximum protection against COVID-19 prior to resumption of in-person instruction or normal facility operations. Procedures will ensure that spaces are rearranged or repurposed to meet the minimum health and safety requirements. Procedures will ensure that spaces are optimized to adhere to social distancing and personal protective equipment policies and practices. Procedures will ensure that all modifications or additions to District operated spaces adhere to operative state and local fire codes as well as any environmental regulations, and are submitted to the New York State Education Department's Office of Facilities Planning for review if applicable with appropriate "COVID-19" label.

The Superintendent, working in conjunction with the administrative staff, will develop procedures which ensure that the reopening plans for each facility operated by the District follow procedures on health and safety, health screenings, cleaning and disinfection, and social distancing.

The Superintendent, working in conjunction with the administrative staff, will develop procedures which ensure that all facility emergency drills, such as fire drills and lock down drills, will be conducted without exception despite any modification to normal facility operations due to COVID-19 related policies and practices. Procedures will ensure that any changes to the plans for such emergency drills will be included within the plan's written scope. Procedures will dictate that social distancing be adhered to during the pendency of such drills to the extent possible.

The Superintendent, working in conjunction with the administrative staff, will develop procedures which ensure that Lead Testing occurs within the 2020 calendar year as per NYS DOH Regulation 67-4 and that testing conditions as outlined within the regulation are adhered to.

This policy will supersede and modify any existing policies regarding facility management. This policy will remain in effect for the duration of the state of emergency declared by the Governor of the State of New York as a result of the COVID-19 pandemic.

NOTE:

Adopted: 08/05/2020